



KATHMANDU MODEL COLLEGE

+2 Science, Commerce, Humanities (Affiliated to HSEB)
BBA, BBS, BA (Affiliated to Tribhuvan University)

ADMISSION FORM

Faculty

Level/Class

Photo

Academic Session 206 / 206 B.S. 200 / 200 A.D. Shift Morning Day Evening

Personal Information

Name in Devanagari: Religion: Sex: M F
Name in English (Block Letters): Nationality:
Date of Birth:

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

 B.S.

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

 A.D.

Permanent Address:

Mun/VDC: Ward No.: District: Zone: , Nepal.
Tel.: Fax: E-mail:

Local Address:

Mun/VDC: Ward No.: District: Zone: , Nepal.
Tel.: Fax: E-mail:

Family Information

Parents:

Father's Name: Mother's Name:
Occupation: Tel: Off. Occupation: Tel: Off.
Address: Tel: Res. Address: Tel: Res.

Local Guardian:

1. Name: Mr./Mrs. Relation:
Address: Tel.: Off. Res.
2. Name: Mr./Mrs. Relation:
Address: Tel.: Off. Res.

School/HSEB/College Information

School/College from where you passed SLC, +2 or PCL/Bachelor or equivalent
Name & Address:
Roll No.: Regd. No. (HSEB, TU, Others): Percentage:
Passed Year:/...../..... B.S. A.D. Board: Country:

Marks Obtained in Major Subjects:

S.No.	Subjects	Full Marks	Pass Marks	Obt. Marks
1.				
2.				
3.				
4.				
5.				

S.No.	Level	Obt. Marks	Percentage	Division
1.	SLC			
2.	+2/PCL			
3.	Bachelor			
4.	Others			

Honours Received in Extracurricular Activities

1.
 2.

General Information

How did you know about KMC?

Teachers KMC Students KMC Faculty Self Visit News Papers TV. Radio Brochure Others

Do you need transportation facility? Yes No If yes, Bus Point

Do you need hostel? Yes No

Undertaking and Signature

I, the undersigned, certify to the best of my knowledge that the information given on this application is correct. If accepted as a student at KMC, I agree to follow the rules and regulations of KMC and will abide by the rules and regulations of the Board (HSEB, TU). I also understand that any serious lapse of behavior may cause immediate removal from the College.

Date:

.....
 Signature of Applicant

I wish my son/daughter/relative to be educated in accordance with ideals and aims of KMC. I understand and agree that s/he is liable to immediate dismissal for inadequacy in his/her studies, for misconduct of behavior, non-payment of College fees when due, or any other reasons which the College authorities consider make his/her continuance in the College undesirable.

Name of Guardian/Parents: Mr./Ms. Relation:

Date:

.....
 Signature of Parent/Guardian

Official Use Only

Bill No.: Regd. No.: Roll No.:

Included Documents:

1. Mark Sheet 2. Character/Transfer Certificates 3. 4.

Total Admission Fee: Scholarship: Others: Total Payment:

Approved by

Date:

Certified by

Note: Along with admission form the applicant should submit:

1. Mark Sheet Character/Transfer Certificate and other related documents of previous level.
2. Two copies of passport size photographs.



KATHMANDU MODEL COLLEGE

HOSTEL ADMISSION FORM

Faculty Class/Level Section Roll No.

Photo

Academic Session 206 / 206 B.S. 200 / 200 A.D. Shift D M

Personal Information

Name : Religion: Sex:

Date of Birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

 B.S.

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

 A.D. M F

Permanent Address:

Mun/VDC: Ward No.: District: Zone: , Nepal.

Tel.: Fax: E-mail:

Family Information

Parents/Guardians:

Father's Name: Occupation:

Mother's Name: Occupation:

Address: Tel.: Off. Res.

School Information

SLC/+2/Campus/College From :

School/College Name: Address:

Board: Year: B.S. Symbol No.: Percentage:

Health Information

a. Blood Group: c. Any Repetitive Health Problem/Allergy:

b. Any Chronic Disease: d. Other Points to be noted:

Other Informations

a. Food Habit: Vegetarian Non-Vegetarian b. Hobbies:

c. Persons of Immediate Contact: 1. Relation: Contact Tel. No.:

2. Relation: Contact Tel. No.:

d. Visitor's Name: 1. Relation: Contact Tel. No.:

2. Relation: Contact Tel. No.:

For Official Use Only

Bill No.: Regd. No.: Room No.: Bed No.:

Fee Obtained: Staying From:

Signature of Warden:

Signature of Principal:

KMC HOSTEL RULES & REGULATION

With the objective of providing maximum security, comfort and lively atmosphere for the Residential Students at Kathmandu Model College Hostel, the following rules and regulations are being implemented effectively. All Residential Students (Boarders) are required to abide by the same.

1. Students are not permitted to leave the Hostel premises without permission. In case of necessity, s/he must seek prior approval from the Hostel Warden, who will issue a Gate Pass allowing the student to leave from the hostel for a specified duration.
2. In case of outing, the boarder must report to the hostel before 500 p.m. on all College and Non-College days. No student will be allowed to enter the hostel if s/he fails to keep up with the schedule.
3. Students can make use of phone from the hostel only under exceptional conditions (in emergency). Phone calls will be entertained on Saturday only.
4. Students will be liable for all damages caused to the property of the hostel, on account of negligence or misuse.
5. It is the responsibility of the students to keep their respective rooms neat and tidy. Anyone found neglecting would be strictly dealt with.
6. Students are not allowed to create or cause disturbance by any means within the hostel premises instead are expected to behave in a well, decent and dignified manner. Violators will be severely punished.
7. None of the student is permitted to invite or bring any outsiders (friends and relatives) to his/her room. Visitors and parents will be allowed to meet on Saturdays between 9:00 a.m. to 6: p.m. with the prior approval of the Hostel Warden at college reception. Allowing interaction or not between the visitors and the students on any other non-holidays will be at the sole discretion of the Hostel Warden.
8. All dormitory lights must be switched off by 11.00 p.m., all toilets and bathrooms must be kept spotlessly clean.
9. All must respect each other's privacy and individual study, and must not disturb their colleagues.
10. All are responsible for the safekeeping of their personal properties and so should keep their trunks and bags securely locked. Any loss of personal properties will be at the boarder's own responsibility. The Hostel will not be responsible for it.
11. While in the hostel, the students must ensure that they do not shout or speak in a loud voice.
12. No one is to litter inside the hostel premises. Dustbins are to be used at all times.
13. Borders must be very strict to follow lunch-timings along with utmost punctuality. Failure to do so will not be served.
14. No Boarder is allowed to enter the Hostel Kitchen or the rooms of the Hostel Staff without permission. Defaulters will be seriously dealt.
15. In case of minor injuries and illness, hostel will provide first aid on its own, but the students themselves should pay any bill of the medicine required in prescription.
16. In case a student is asked to leave in the middle of session due to misconduct or any other reason, he/she will have to pay the charges for the full session.
17. Fees are charged for 12 months and should be paid on or before 10th of each month. In case of failure, would be charged with late fee.
18. No reduction in fees is made in case of absence.
19. The fee is not refundable at any circumstances.
20. Parents wishing to withdraw their wards from the college hostel in the middle of the session must pay the boarding and lodging fees for the whole session.
21. The students can go home once a month (last Friday of each month).
22. Authorized guardians of the child will only be allowed to visit the child or take him/her on holidays.
23. Parents who have any complaints, suggestions or recommendations are always warmly welcomed..
24. The decision of the Hostel Warden and Hostel Management Committee will be binding in all matters pertaining to the Hostel.

I hereby obliged by the rules and regulations of the Hostel.

Name of Guardian:

Name of Applicant:

Signature :

Signature :

Date: